

FERRIS STATE UNIVERSITY

CORPORATE AND PROFESSIONAL DEVELOPMENT

Dear Participant:

We are delighted that you plan to attend the **Nate Santelli ProStart Summer Camp** hosted at Ferris State University, **July 11-14, 2021**.

Check in for campers is **Sunday, July 11, 2021 between 1:00 p.m and 2:00 p.m.** at West Commons, 1319 Cramer Circle, Big Rapids, Parking for unloading is available in Lot 54.

Pick up will be in same location. (please review the provided campus map for hall and parking locations). Once checked in, student counselors will accompany you to the evening activities. A daily activity schedule will be provided to you at that time. You may wish to bring some spending money for activities during the week where snacks, sodas, video games, etc. may be purchased. **Your camp will conclude at noon, Wednesday, July 14, 2021.** You should plan to be picked up by **noon** at Lot 54 for check-out.

Please Note: Bedding/linens ARE NOT provided. Please bring your own blankets, sheets, pillow, pillowcase, towels, washcloths, and soap. A fan is also recommended, as the residence halls are not air-conditioned. Be sure to read the enclosed General Information for additional items to bring.

Parents/Guardians must fill out the enclosed Medical, Release, & Waiver Form and send it in at least two weeks prior to the camp start date. Please be sure to complete all sides of the form. This form must be completed, signed and returned before your child can be assigned a residence hall room or participate in any activities. All of the forms must be returned before your child can participate in any activities. Forms may be submitted via email at josburn@mrla.org.

***COVID-19 Requirement: Campers must provide proof of negative COVID test taken within 72 hours of arrival in order to participate. Proof must be provided before arriving on campus. Acceptable tests include the Molecular/PCR test and the Antigen test.**

I am confident that this will be a very rewarding experience for you. If you have any questions about registration, contact Jacob Osburn, at (517) 377-3924 or josburn@mrla.org.

Sincerely,

Jacob Osburn, Michigan ProStart Alumni - Director

Amy Dorey, Associate Professor, Ferris State University

Enclosures:

- 1.) General Information for Parents/Guardians & Participants
- 2.) Health, Release & Waiver Form
- 3.) Campus Map/Directions to FSU

FERRIS STATE UNIVERSITY

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2021 SUMMER CAMPS GENERAL INFORMATION For Parents & Participants

Welcome to Ferris State University's Summer Camp Program! Please read the following information regarding the camp very carefully. These policies and procedures are to ensure your comfort and safety. We are excited to be hosting your student this summer!

NOTE: The following enclosed forms **MUST BE COMPLETED AND RETURNED PRIOR TO THE BEGINNING OF THE CAMP**. Participation in the camp will not be permitted unless required form(s) are returned. A return envelope is enclosed for your convenience.

- Medical, Release & Waiver Form (be sure to complete both sides)
- Other Waiver of Liability Forms (as pertinent to the specific camp)

1. Rooms & Residence

Participants in overnight camps will be assigned to a room in one of the University's residence halls.

- For loading/unloading at the hall, participants may temporarily park in the parking lot closest to the assigned residence hall (refer to your confirmation letter and Campus Map for locations).
- All rooms are single occupancy and four-to-a-suite with a shared bathroom.
- Participants will be issued a key for their room. Keys **MUST** be turned in to the residence hall front desk at checkout. **NOTE: A \$50.00 fee will be charged to the participant for any lost key.**
- For participant safety, we require that participants **not leave** the residence hall unless they are accompanied by camp staff or a parent/guardian. If a camper must leave, we require that the camper and adult sign out at the residence hall desk when they depart and sign back in when they return. If a camper must depart before completing the camp, they and their parent/guardian must sign out. Any adult picking up a camper before the scheduled end date of the camp must provide identification. Scheduled group activities led by camp staff do not require signing in and out as the group leaves the hall.
- NOTE: Ferris State University will not be responsible for any camp participant leaving the campus without staff, parent, or chaperone supervision.**
- "Quiet Hours" will be in effect from 10 p.m. to 7 a.m. (this means no loud shouting or running in the hallways or in the rooms, no playing of radios loudly or with the door open, etc.) "In Room" and "Lights Out" times will be determined by the camp staff, and all campers will be notified of these times on the first night of the camp. "Lights Out" time will not exceed 11:30 p.m.
- Participants should keep their rooms neat and presentable out of consideration for the others living in the suite. For safety purposes please do not re-arrange furniture.
- Participants will be required to bag up all garbage in their room (including the bathroom) and deposit the garbage in the designated receptacle before checking out.
- Residence Hall Front Desks are open 24 hours a day.

2. Contact Information

- There are no telephones in the residence hall rooms. Students must use cell phones if they need to make casual calls. Telephones are located in each hallway and campers can use a calling card to call home.
- To reach your child at the hall in which they are assigned, you may call the residence hall front desk at the number listed at the bottom of Page 3. The desk staff will leave a message for your child to contact you. *(NOTE: In the event of an emergency requiring immediate contact with a camper, the residence hall staff will contact camp staff and put the camper in contact with you as soon as possible. A telephone will be made available to any camper with an emergency so they may call the appropriate person.)*

3. What to Bring

a. Bedding/Linens ARE NOT provided. **PLEASE BRING YOUR OWN:**

- Blanket(s)
- Sheets
- Pillow
- Pillowcase
- Towels
- Washcloths
- Bar soap

Laundry facilities are NOT available in the residence hall.

b. Other personal items.

c. Alarm clock.

d. Fan (rooms are not air-conditioned).

e. Swimsuit for planned recreation at the Student Recreation Center.

f. Comfortable walking shoes and/or athletic shoes. Closed toe shoes are required for recreational activities and some academic activities.

g. A small amount of spending money. Vending machines are available for small snack item purchases. Camp schedule may also include activities at locations where additional snacks, sodas, video games, etc. may be purchased. Parents/guardians should remind participants that they need to keep rooms locked and spending money properly secured.

h. Umbrella, Raincoat, or Poncho - Campers will be walking across campus to many activities

NOTE: Ferris State University will not be held liable for lost or stolen articles or money.

4. Do Not Bring

a. Computers, video games, televisions, or DVD players - This request is made for the comfort of all campers. Only small radios and music players (iPods, etc.) are permitted in the residence halls.

b. Valuables such as jewelry, large sums of money, or other similar possessions - Although we try to maintain tight security, we cannot always prevent petty theft. **Residence hall rooms should always be locked when not occupied.**

c. We recommend that participants do **NOT** bring their automobiles to campus - However, if it is necessary for commuting camp participants to drive to and from campus, they will **NOT** be allowed to use the vehicle during the daily camp hours. Overnight resident camp participants who bring cars will **NOT** be permitted to drive during their stay at Ferris State University. A parking permit will be issued at camp and car keys will be collected at registration, held at the residence hall desk, and returned at the end of the camp.

5. Dining & Food Service

a. Participants of each camp will be assigned to eat at one of the University's dining facilities. All meals during the length of the camp are included in the camp registration fee (including any pizza nights).

b. Participants will be given a band/lanyard, which will allow them to eat in the dining facility. This band/lanyard must be worn at all times. Participants will be charged \$5.00 for lost bands.

c. Shoes and shirt are required for all meals in the dining facility. Attire such as jeans and shorts are acceptable during the stay, as long as they are within the limits of good taste.

6. Medication/Special Health Concerns

a. Ferris State University cannot be responsible for any medications that camp participants bring to camp. The camper will be responsible for remembering any prescribed times and dosages for medication. A small refrigerator will be available behind the residence hall desk for storage of medications that must be refrigerated. Mailboxes will also be available behind the residence hall desk for participants to use as medication storage. Stored medications will be released only to the camp participant, with proper identification, and only by the authorized residence hall desk staff. The hall desk is open 24 hours a day.

b. **NOTE: Camp participants seeking medical treatment should notify camp staff.** Participants may receive treatment/triage at the University's Birkam Health Center or the Emergency Room at Spectrum Health Big Rapids Campus. In emergency situations, dial 911.

c. **NOTE: Any illness that prevents individuals from participating in regular camp activities will be cause to have a parent or guardian pick up that child.**

d. **NOTE: If a camper cannot participate in the scheduled camp activities, s/he must remain with camp staff.**

7. Conduct

NOTE: Participants are expected to comply with the conduct rules and regulations of the camp. These rules have been formed to ensure the comfort and safety of all participants. **The list of behaviors below constitutes a violation of camp policy and may result in disciplinary action and/or dismissal from the camp.**

A. The following infractions warrant immediate dismissal from the camp. This list is not all-inclusive. Other infractions of a similar nature may also result in immediate dismissal from the camp.

- Use or possession of alcohol, marijuana, or other controlled substances.
- Physical threat directed toward another person.
- Willful destruction of University or personal property.
- Possession of firearms or other weapons, including knives.
- Pulling of a false fire alarm or tampering with fire safety equipment.
- Theft or removal of University property from public areas.
- Unauthorized absence from camp sessions, residence halls or camp activity (includes leaving the residence hall area without checking out or without supervision).
- Unauthorized overnight guests.
- Being present in the living area of a member of the opposite sex without the supervision of a staff member, parent, or chaperone.

B. The following infractions warrant a warning on the first offense and possible dismissal upon the second offense; however, this list may also result in immediate dismissal from the camp due to circumstances.

- Failure to follow the directives of camp staff or University personnel.
- Smoking or use of smokeless tobacco (**even if age 18, smoking and smokeless tobacco are not permitted at FSU Summer Camps**).
- Participant’s disregard for “In Room” or “Lights Out” schedule.
- Disruptive behavior or excessive noise.
- Abusive language or harassment directed toward another person.
- Excessive accumulation of trash, littering, or throwing items out of residence hall windows.
- Pets in residence hall rooms. (Arrangements will be in the case of a certified service animal.)
- Gambling.
- Removing screens from residence hall windows (Note: Windows are not methods of entry or exit).

8. Damages

The camp participant and his/her parent(s)/guardian will be held liable and will pay for any damage to University or personal property, which the participant has committed or caused.

9. Items Left Behind

Ferris State University will not be responsible for personal items left behind at the end of the camp.

TELEPHONE NUMBERS

Location	Phone Number
FSU Campus Police	231-591-5000
FSU – Big Rapids Campus Switchboard (M-F, 8:00 – 5:00)	231-591-2000
FSU – General Camp Information and Questions	231-591-5808 231-591-5824
Merrill/Travis Residence Hall	231-591-4761
Brophy/McNerney Residence Hall	231-591-6948
Pickell Residence Hall	231-591-0270
FSU Grand Rapids Applied Technology Center	616-451-4777 800-998-3425

WELCOME TO FERRIS STATE UNIVERSITY -- WE ARE LOOKING FORWARD TO A GREAT SUMMER!

Ferris State University Academic/Skills Camp Participant Health Form

THIS FORM MUST BE COMPLETED AND SIGNED BY BOTH LEGAL PARENTS/GUARDIANS AND RETURNED BEFORE PARTICIPATION WILL BE ALLOWED. FERRIS STATE UNIVERSITY ("FSU") RESERVES THE RIGHT TO DETERMINE THE EXTENT OF PARTICIPATION OF EACH CAMP PARTICIPANT ("CAMPER") IN ALL ACTIVITIES CONDUCTED BY FSU. THE INFORMATION WILL ALSO BE USED IN THE EVENT OF ANY CAMPER INJURIES/ILLNESS.

CAMPER INFORMATION

PLEASE PRINT

Camp Attending:	Dates of Camp:
Camper's Name:	Camper's Date of Birth:
Camper's Address:	Home Phone #:
Legal Parent/Guardian:	Legal Parent/Guardian Work Phone #:
Legal Parent/Guardian:	Legal Parent/Guardian Mobile Phone #:

EMERGENCY CONTACT INFORMATION (available 24 hours)

Name:	Relationship: <i>Mother</i>	Phone:
Address:	Additional Phone:	

INSURANCE INFORMATION (Please attach a copy of front and back of each insurance card)

Primary Insurance Company:		
Policy Holder's Name:	Relationship to Camper: <i>Mother</i>	
Policy #:	Group #:	Insurance Company Phone #:
Pre-approval required? (Choose One) <i>Yes</i>		Pre-approval Phone #:
Primary Care Physician:		Primary Care Physician Phone #:
Primary Care Physician Address:		
Secondary Insurance Company (if applicable):		
Relationship to Camper: <i>Mother</i>		
Policy Holder's Name:		
Policy #:	Group #:	Insurance Company Phone #:

HEALTH HISTORY (to be completed by legal parent/guardian)

History	Allergies	Tetanus Date:
<input type="checkbox"/> Asthma	<input type="checkbox"/> Bee stings	<input type="checkbox"/> Other medical conditions: _____
<input type="checkbox"/> Bleeding ulcers	<input type="checkbox"/> Hay fever	_____
<input type="checkbox"/> Convulsions/Seizures	<input type="checkbox"/> Food: _____	_____
<input type="checkbox"/> Diabetes	<input type="checkbox"/> Medications: _____	_____
<input type="checkbox"/> Loss of organ		
<input type="checkbox"/> Other	<input type="checkbox"/> Other: _____	Date of Last Physical: _____

Current medications the Camper is taking (medications that are required by Campers should accompany them at camp): _____

Has the Camper been exposed to any communicable disease or injured in the past three weeks? (Choose One): *Yes* _____

If yes, please explain: _____

Is the Camper being treated by a physician for any injury or illness (Choose One) *Yes* _____

If yes, please explain: _____

Does the Camper have, or had, the following condition(s):

<input type="checkbox"/> Fracture in past 6 months	<input type="checkbox"/> Seizure disorder	<input type="checkbox"/> Spinal or head injury
<input type="checkbox"/> Surgery in past year	<input type="checkbox"/> Diabetes	<input type="checkbox"/> Hemophilia
<input type="checkbox"/> Hospitalization in past 6 months	<input type="checkbox"/> Loss of organ	<input type="checkbox"/> Heart condition

Type of illness, injury or surgery	Name, city, state of hospital	Date	Current Status
			None
			None
			None

List any other health or personal concerns that FSU should be aware of in regard to the Camper, or Camper's immediate family. Include any physical conditions that might limit or prevent participation in certain physical activities. Describe such conditions and limitations on activities:

I/We declare that my/our answers and statements are correctly recorded, complete and true to the best of my/our knowledge and belief.

Date	Signature of Legal Parent/Guardian	Signature of Legal Parent/Guardian
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Ferris State University
Medical Treatment Authorization, Assumption of Risk & Release
and Waiver of Publicity for Minor Academic/Skills Camp Participant

As the legal parents/guardians of _____, minor camp participant ("Camper"), who is participating in the Ferris State University (FSU) camp program and related activities, I/we hereby agree to the following conditions:

MEDICAL TREATMENT AUTHORIZATION: I/We attest that currently there is no medical reason for Camper not to participate in the strenuous activities of the camp. I understand my rights under the Health Insurance Portability and Accountability Act (HIPPA) and authorize FSU and/or its designee, to release information as necessary for managing camp healthcare. I/We authorize FSU and/or its designee, to release medical information regarding Camper to interested parties, including parents, family physician, and treating medical authorities. I/we also acknowledge that FSU is not responsible to administer or monitor the taking of any medication/medicines and/or any health or medical treatments/procedures.

In the event I/we cannot be reached, I/we authorize FSU and/or its designee, including but not limited to medical staff at Birkam Health Center and/or nearest hospital emergency room doctor to act for me/us and to give the required consent and authorization for medical care, diagnosis, and treatment, including but not limited to surgical intervention if necessary, in behalf of Camper, and to do all the necessary things I/we might, or could do, if personally present. I/we assume responsibility for expenses incurred.

ASSUMPTION OF RISK, INDEMNIFICATION AND RELEASE: I/We, the undersigned, agree and acknowledge that in consideration of the use of certain FSU facilities and participation in related camp activities including but not limited to classroom, extracurricular, athletic, transportation, and room and board activities, as the legal parents/guardians of Camper, I/we assume full risk of injury arising from the use of these facilities and participation in related camp activities, as outlined in the schedule of activities provided by FSU. Neither FSU and/or its designee shall be responsible for any injury or damages except that caused by the gross negligence of FSU or its personnel.

I/We further agree to save and hold harmless, indemnify, and defend FSU and/or designees from any claim by me/us, Camper, or Camper's family, estate, heirs, administrator(s), personal representative(s) or assigns, arising out of Camper's participation in the camp.

WAIVER OF LIABILITY: I/We, the undersigned, agree and acknowledge that FSU is not responsible for damage, loss, or theft of personal belongings that Camper brings to FSU.

WAIVER OF PUBLICITY: I/We, the undersigned, give permission for the use of any photos, audio tapings and/or video tapings of Minor's activities. The material so obtained may be employed with FSU approval for educational purposes, media coverage, or for publicity benefiting education. I/We also acknowledge that FSU cannot control photography/filming between students.

I/We understand that the Camper will be subject to the rules and regulations of FSU camp and that FSU may, as result of inappropriate conduct or other reasons, revoke the invitation to participate at any time resulting in Camper's immediate dismissal and ban from FSU property.

THIS IS A RELEASE OF LEGAL RIGHTS—READ AND UNDERSTAND BEFORE SIGNING.

Date

Signature of Legal Parent/Guardian

Signature of Legal Parent/Guardian

Date

Signature of Camper

Directions to the Ferris State University Campus in Big Rapids

Driving from North (Cadillac, Mich., etc.): US-131 South to Big Rapids, Exit 139. Turn left and follow Perry Street 1.7 miles to the last stop light which is State Street (Business Loop-131). Proceed straight through the stoplight into the main campus.

Driving from North (Old US-131): Continue on Old US-131 (which is State Street), stay in the left lane. You will drive past Big Boy Restaurant (which is on your right). Turn left at the next stoplight (Perry Street), which is the main entrance to campus.

Driving from South (Grand Rapids -- Kalamazoo, Mich., etc.): US-131 North to Big Rapids, Exit 139. Turn right and follow Perry Street 1.7 miles to the last stop light which is State Street (Business Loop-131). Proceed straight through the stoplight into the main campus.

Driving from Grand Rapids Airport to Big Rapids: Travel north on Patterson, east on 28th Street, take I-96 West, and US-131 North to exit 139.

Driving from East (Flint and Detroit): **From Flint:** Take I-69 West to Lansing. Take I-96 West to Grand Rapids. Take US-131 North to Big Rapids, Exit 139. Turn right and follow Perry Street 1.7 miles to the last stop light which is State Street (Business Loop-131). Proceed straight through the stoplight into the main campus.

From Detroit: Take I-96 West to Grand Rapids. Take US-131 North to Big Rapids, Exit 139. Turn right and follow Perry Street 1.7 miles to the last stop light which is State Street (Business Loop-131). Proceed straight through the stoplight into the main campus.

Driving from East (Mt. Pleasant, etc.): Take M-20 West to Big Rapids, turn south (left) on State Street. Follow State Street (which is Business Loop-131) and stay in the left lane. You will drive past Big Boy Restaurant (which is on your right). Turn left at the next stoplight (Perry Street), which is the main entrance to campus.

Driving from West: Take M-20 East to Stanwood and then US-131 North to Big Rapids, exit 139. Turn right and follow Perry Street 1.7 miles to the last stop light which is State Street (Business Loop-131). Proceed straight through the stoplight into the main campus.